

PURBASTHALI COLLEGE

ESTD: 2009

Vill + P.O:-Parulia, Dist:- Burdwan, Pin No-713513

Mob. No. 8617647363

Email :- purbasthalicollege@gmail.com Visit Us : www.purbasthalicollege.com



Ref No - 1/ P.C/Tend.(2024-25)

Date - 05/06/2024

Invitation of Quotation for Supply of Sofa Set & Wooden Tea Table at Purbasthali College

Sealed Quotations are hereby invited by the undersigned on behalf of the Principal, Purbasthali College, Parulia, Purba Bardhaman for Supply of **Sofa Set & Wooden Tea Table** for the Institute as per terms & conditions mentioned below. The filled quotations along with the entire required document must reach in the office of the undersigned on or before. **14th June, 2024 (Friday)**, 2:00 p.m. (Excepting holidays).

Specifications:-

- Sofa Set (6ft *2.5ft)**
- Wooden Tea Table (Segun)**

For more details please contact with college office at working hours in working days.

Terms & Conditions:

- The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- Quotations must be in the enclosed prescribed Proforma on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. **Quotation must be dropped in "Quotation/Letter Box" located in Old Building of Purbasthali College, Parulia, Purba Bardhaman.**
- **Rates must be quoted in Indian rupees** and as per the format specified taxes extra if any must be written separately.
- Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.).
- No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- **The rates quoted must be valid for 90 days minimum** from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- **Delivery Period: within 30 days from Purchase order.**
- Payment Terms: Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the Purbasthali College.
- **The latest / revised version shall be supplied.**
- **The qualifying bidder should supply all items which are listed in awarded purchase order.**

Encl.: Annexure- 1 (Format of price bid)

Sd/- Principal
Purbasthali College

Office. Phone: 9474095178, **E-mail:** purbasthalicollege@gmail.com, **Website:** www.purbasthalicollege.com

Copy to:- 1) The Branch Manager S.B.I Parulia. 2) The Station Master Purbasthali Railway Station, 3) Parulia Post Office, 4) Panchayet Office Kalekhantala-II, 5) College Notice Board, 6) Guard File

ANNEXURE- 1

[On the letterhead of firm]

PRICE BID-FORM

To,
The Principal,
Purbasthali College,
Parulia, Purba Bardhaman,
West Bengal, 713513 .

Respected sir,

I/We submitted the quotation for Enquiry No. **“Sofa set & tea table at Purbasthali College”** against the **Ref. No.: 1/ PC/Tend.(2024-25) due on 14th June, 2024 (Friday), 2:00 p.m.** for Supply of **Sofa set & Tea table** at Purbasthali College.

I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

I/We hereby offer to supply at the following rates.

Sl. No.	Name of Item	Specifications of Item	Qty	In Indian Rupees Only				
				MRP per Item	Discount on MRP %	Taxes on Discounted Price (if Any)	Price for Per Item (Including Discount & Taxes)	Total Price (Including Discount & Taxes)

Note:

- 1. The Rate must be quoted in Indian Rupees Only.**
- 2. The latest / revised version shall be supplied.**
- 3. The qualifying bidder should supply all items which are listed in awarded purchase order.**

Date:

Name:

Place:

Business Address:

Signature of Bidder:

Seal of the Bidder: